



VISION

Shape and own the future

To be a transforming, equitable, sustainable, and academically excellent University of Technology anchored in its communities.

MISSION

To offer technological, career-directed educational programmes focussing on the innovative problem-solving research and engage with government, business, industries and communities as end-users.

LIBRARY SERVICES

PERIODICALS LIBRARIAN (P9) – Ref: AL33

Key Performance Areas:

- Periodicals publications management.
- Conduct periodicals publications analytics.
- Client liaison and training · Research output and research data curation.
- Facilitate open access.

Minimum Requirements:

- B.Bibl. degree, OR any degree plus a Postgraduate Diploma in Library and Information Studies.
- Three (3) years proven knowledge in administering periodicals for research support and scholarly communication.

Recommendations:

- Honour's or Master's degree in LIS would be an added advantage

Competencies:

- Proven knowledge of publishing trends within the periodicals industry.
- Proven knowledge of writing computer software applications (e.g. Turnitin, Excel, SPSS, NVivo, etc.).
- Proven knowledge and excellent skill in the use of referencing management tools (e.g. RefWorks, Endnote, Mendeley, Zotero).
- Proven experience in training, knowledge and understanding of e-resources, open access (OA), open education resources (OER), digital repositories (IR) and general digital manipulation.
- Proven experience in generating usage statistics reports (counter and integrated library system).
- Excellent customer service skills including the ability to engage, interact and feedback.
- Excellent interpersonal, liaison and marketing skills within the digital and social media space
- Ability to function effectively both independently and as part of the team.
- Must have proven excellent work ethic.

Salary Scale: R362 555.00 – R504 965.00 (P9) basic salary per annum.

Benefits: 13th cheque, housing subsidy, pension, group life, medical aid, and study grant.

Interested applicants should send (a) a motivation detailing the extent to which they meet the requirements of the position; (b) an application form (downloadable from www.mut.ac.za); (c) a Curriculum Vitae; (d) certified copies of academic qualifications plus academic records and proof of professional registration with a relevant professional body where applicable. **(Please provide academic transcripts and SAQA evaluation certificate, if qualifications were obtained outside South Africa)**; and (e) names of three contactable referees to: Department of Human Resources and Development, Mangosuthu University of Technology, PO Box 12363, Jacobs, 4026 or via email: hr@mut.ac.za.

Enquiries: Tel: (031) 907 7328 / 7560 / 7565

Closing Date: 19 January 2024

Mangosuthu University of Technology is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity targets including people with disabilities. Preference would be given to the Indian Male.

The University reserves the right not to make an appointment.