



#### **VISION**

##### **Shape and own the future**

To be a transforming, equitable, sustainable, and academically excellent University of Technology anchored in its communities.

#### **MISSION**

To offer technological, career-directed educational programmes focussing on the innovative problem-solving research and engage with government, business, industries and communities as end-users.

### **DEPUTY VICE-CHANCELLOR: RESOURCES AND PLANNING – FIVE YEAR PERFORMANCE-BASED FIXED TERM CONTRACT – (P2) REF: VP01**

The DVC (R&P) will report directly to the Vice-Chancellor and Principal. He or she will be responsible for providing strategic leadership and direction in the following directorates: Finance, Human Resources & Development, Information Technology and Networks, Institutional Planning and Research, Operations, and Legal Services as well as other appropriate functions as may be assigned to this executive portfolio, in pursuance of the vision and mission of MUT. The DVC (R&P) will actively support the Vice-Chancellor and Principal in the leadership and management of the University.

#### **Key Performance Areas:**

- Strategy development and execution.
- Oversight of Institutional Financial Management including Supply Chain and Contract Management.
- Oversight of Institutional Human Resources Development.
- Oversight of the Institutional Built Environment (capital projects and maintenance).
- Leadership in policy development, institutional operations, and resource mobilization.
- Institutional Planning, quality assurance, monitoring, evaluation, reporting, and risk management.
- Safety, health, and environmental management.
- Management of human & financial resources in own portfolio.
- Management of internal and external partnerships.

#### **Minimum Requirements:**

- A Doctoral Degree.
- Ten years of experience in a senior management role and managing an executive portfolio of three or more functions.
- Must have a proven track record of managing a complex portfolio of 3 or more of the functions listed above, with cumulative experience of no less than 2 years of running a portfolio of a reasonable size.
- Proven track record in strategic planning and implementation.
- Must have demonstrable experience in the mobilisation and management of resources.
- Must have a working knowledge of Higher Education Management Information Systems.

#### **Competencies:**

- Sound knowledge of leadership and management principles as they relate to higher education.
- Working knowledge of regulations and rules applicable to the various functions in the portfolio.

- Excellent policy development skills.
- Excellent writing skills for the preparation of reports and policies.
- Demonstrated skill in respectful, sensitive communication with people from diverse backgrounds, cultures, language, gender, and abilities.
- Ability to mobilize and inspire others towards shared goals.
- Ability to lead and work in a diverse team of academics and non-academics.
- Understanding of the operations and affairs of a university environment.
- Understanding of institutional cultural transformation and organizational alignment.
- Ability to think strategically and implement plans and projects.

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**Remuneration:** We offer a negotiable market- related total remuneration package (i.e., **inclusive of benefits:** 13<sup>th</sup> cheque, housing subsidy/allowance, pension, medical aid, group life and study grant where applicable).

**Please provide academic transcripts and SAQA evaluation certificate if qualifications were obtained outside South Africa.**

Interested applicants should send **(a)** a motivation detailing the extent to which they meet the requirements of the position; **(b)** an application form (downloadable from [www.mut.ac.za](http://www.mut.ac.za)); **(c)** a Curriculum Vitae; **(d)** certified copies of academic qualifications; and **(e)** names of three contactable referees to: [hr.executive@mut.ac.za](mailto:hr.executive@mut.ac.za).

**Only e-mailed applications will be accepted. No walk-ins will be allowed.**

Enquiries: Tel: (031) 907 7329/7326

**Closing date: 31 May 2024**

**Mangosuthu University of Technology is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity targets, including people with disabilities.**

**This is a readvertisement, applicants who had already applied are encouraged to visit the MUT Website and reapply.**

**The University reserves the right NOT to make an appointment.**