



#### **VISION**

##### **Shape and own the future**

To be a transforming, equitable, sustainable, and academically excellent University of Technology anchored in its communities.

#### **MISSION**

To offer technological, career-directed educational programmes focussing on the innovative problem-solving research and engage with government, business, industries and communities as end-users.

### **OPERATIONS DIRECTORATE POST AND REGISTRY**

**DRIVER/MESSENGER (P14) – Ref: APO1  
ONE YEAR FIXED TERM CONTRACT**

#### **Key Performance Areas:**

- Deliveries.
- Mail Processing
- Messenger Services
- Collect Mail

#### **Minimum Requirements:**

- Matric Certificate
- Relevant experience

#### **Recommendations:**

- One-year relevant experience
- Driver License (Code 08)

#### **Competencies:**

- Code 08 driver license
- Mail processing

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**Salary Scale:** R158 209.00 – R214 889.00 (P14) basic salary per annum.

**Benefits:** 13<sup>th</sup> cheque, housing subsidy, pension, group life, medical aid, and study grant.

Interested applicants should send (a) a motivation detailing the extent to which they meet the requirements of the position; (b) an application form (downloadable from [www.mut.ac.za](http://www.mut.ac.za)); (c) a Curriculum Vitae; (d) certified copies of academic qualifications plus academic records, proof of professional registration with a relevant professional body where applicable and copy of a valid driver's license. **(Please provide academic transcripts and SAQA evaluation certificate, if qualifications were obtained outside South Africa)**; and (e) names of three contactable referees to: Department of Human Resources and Development, via email: [hr@mut.ac.za](mailto:hr@mut.ac.za).

**Only e-mailed applications will be accepted. No walk-ins will be allowed.**

Enquiries: Tel: (031) 907 7560 / 7565

**Closing Date: 31 May 2024**

**Mangosuthu University of Technology is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity targets including people with disabilities. In accordance with the Departmental Employment Equity targets, first preference will be given to African Male or African Female.**

**The University reserves the right NOT to make an appointment.**

